

# PATIENT REGISTRATION FORM

Today's Date \_\_\_\_\_

## PERSON RESPONSIBLE FOR THIS ACCOUNT

Responsible Party's Name \_\_\_\_\_ Relationship to Patient \_\_\_\_\_ Marital Status S M D W

Street Address \_\_\_\_\_ Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Employer \_\_\_\_\_ Years Employed \_\_\_\_\_ Soc. Sec. No. \_\_\_\_\_

Business Address \_\_\_\_\_ Phone \_\_\_\_\_

**PATIENT'S NAME** \_\_\_\_\_ Birthdate \_\_\_\_\_ Sex M F

Address (if different from above) \_\_\_\_\_ Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Employer \_\_\_\_\_ Business Address \_\_\_\_\_ Phone \_\_\_\_\_

Soc. Sec. No. \_\_\_\_\_ Marital Status S M D W \_\_\_\_\_ Spouse's Employer \_\_\_\_\_

Emergency Contact Name \_\_\_\_\_ Phone \_\_\_\_\_ Referred By \_\_\_\_\_

## FOR PATIENTS COVERED BY INSURANCE

Subscriber's Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Soc. Sec. No. \_\_\_\_\_

Employer \_\_\_\_\_ Business Address \_\_\_\_\_

Insurance Co. \_\_\_\_\_ Group No. \_\_\_\_\_

Patient's Relationship to Subscriber: Self Spouse Dependent \_\_\_\_\_ Dental Insurance Used This Benefit Year? Yes No

## SECONDARY INSURANCE (If Covered Under More Than One Dental Plan)

Subscriber's Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Soc. Sec. No. \_\_\_\_\_

Employer \_\_\_\_\_ Business Address \_\_\_\_\_

Insurance Co. \_\_\_\_\_ Group No. \_\_\_\_\_

Patient's Relationship to Subscriber: Self Spouse Dependent \_\_\_\_\_ Dental Insurance Used This Benefit Year? Yes No

The above information is accurate and complete to the best of my knowledge and is only for use in my treatment, billing and processing of insurance for benefits for which I am entitled. I will not hold my dentist or any member of his/her staff responsible for any errors or omissions that I may have made in the completion of this form.

**It is the insured's responsibility to know their insurance coverage and pay their portion on the date of service. Any balance not paid by the insurance is to be paid by the responsible party within 90 days. Any unpaid balance is subject to a finance charge of 1.5% monthly/18% annually (unless other arrangements have been made).**

Signature of Patient or Responsible Party \_\_\_\_\_ Date \_\_\_\_\_